



**Defence Construction Canada**  
**Construction de Défense Canada**

**Q2 2017-18**

**Travel and Hospitality Expenses**

September 30, 2017



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Note: 1. “Other” includes conference registration and other expenses.  
2. Amounts listed are unaudited.  
3. Report by date of event.



## Travel Expenses

### *Board of Directors*

#### **Robert Presser, Board Chair**

Travel Expenses

**Q2 - 2017-2018 / July 1, 2017 to September 30, 2017**

**For:** Robert Presser, Board Chair  
**Destination(s):** Ottawa, ON  
**Purpose:** PCO meeting  
**Date(s):** 2017-07-18  
**Transportation:** \$216.12  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$216.12

**For:** Robert Presser, Board Chair  
**Destination(s):** Calgary, AB  
**Purpose:** Board Strategic Planning Session  
**Date(s):** 2017-08-27 to 2017-08-29  
**Transportation:** \$1,339.73  
**Accommodation:** \$129.62  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$1,469.35

**For:** Robert Presser, Board Chair  
**Destination(s):** Trenton, ON  
**Purpose:** Board and Committee Meetings  
**Date(s):** 2017-09-05 to 2017-09-07  
**Transportation:** \$383.40  
**Accommodation:** \$169.50  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$552.90



**For:** Robert Presser, Board Chair  
**Destination(s):** Ottawa, ON  
**Purpose:** DCC Strategic Planning Session  
**Date(s):** 2017-09-20  
**Transportation:** \$181.65  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$181.65

### John Boyd, Board Member

#### Travel Expenses

#### Q2 - 2017-2018 / July 1, 2017 to September 30, 2017

**For:** John Boyd, Board Member  
**Destination(s):** Calgary, AB  
**Purpose:** Board Strategic Planning Session  
**Date(s):** 2017-08-27 to 2017-08-29  
**Transportation:** \$1,027.59  
**Accommodation:** \$276.41  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$1,302.00

**For:** John Boyd, Board Member  
**Destination(s):** Trenton, ON  
**Purpose:** Board and Committee Meetings  
**Date(s):** 2017-09-05 to 2017-09-07  
**Transportation:** \$223.67  
**Accommodation:** \$169.50  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$393.17

**For:** John Boyd, Board Member  
**Destination(s):** Ottawa, ON  
**Purpose:** Committee Meeting  
**Date(s):** 2017-09-18  
**Transportation:** \$561.07  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$561.07



## Paul Cataford, Board Member

### Travel Expenses

#### Q2 - 2017-2018 / July 1, 2017 to September 30, 2017

<b>For:</b>	Paul Cataford, Board Member
<b>Destination(s):</b>	Calgary, AB
<b>Purpose:</b>	Board Strategic Planning Session
<b>Date(s):</b>	2017-08-27 to 2017-08-29
<b>Transportation:</b>	\$11.38
<b>Accommodation:</b>	\$0.00
<b>Meals/Incidentals:</b>	\$0.00
<b>Other:</b>	\$0.00
<b>TOTAL:</b>	\$11.38

## Shirley McClellan, Board Member

### Travel Expenses

#### Q2 - 2017-2018 / July 1, 2017 to September 30, 2017

<b>For:</b>	Shirley McClellan, Board Member
<b>Destination(s):</b>	Calgary, AB
<b>Purpose:</b>	Board Strategic Planning Session
<b>Date(s):</b>	2017-08-27 to 2017-08-29
<b>Transportation:</b>	\$313.04
<b>Accommodation:</b>	\$129.62
<b>Meals/Incidentals:</b>	\$0.00
<b>Other:</b>	\$0.00
<b>TOTAL:</b>	\$442.66

## Lori O'Neill, Board Member

### Travel Expenses

#### Q2 - 2017-2018 / July 1, 2017 to September 30, 2017

<b>For:</b>	Lori O'Neill, Board Member
<b>Destination(s):</b>	Calgary, AB
<b>Purpose:</b>	Board Strategic Planning Session
<b>Date(s):</b>	2017-08-27 to 2017-08-29
<b>Transportation:</b>	\$977.59
<b>Accommodation:</b>	\$273.41
<b>Meals/Incidentals:</b>	\$7.88
<b>Other:</b>	\$0.00
<b>TOTAL:</b>	\$1,258.88



**For:** Lori O'Neill, Board Member  
**Destination(s):** Trenton, ON  
**Purpose:** Board and Committee Meetings  
**Date(s):** 2017-09-05 to 2017-09-07  
**Transportation:** \$192.90  
**Accommodation:** \$169.50  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$362.40

### **Marc Ouellet, Board Member**

#### Travel Expenses

#### **Q2 - 2017-2018 / July 1, 2017 to September 30, 2017**

**For:** Marc Ouellet, Board Member  
**Destination(s):** Calgary, AB  
**Purpose:** Board Strategic Planning Session  
**Date(s):** 2017-08-27 to 2017-08-29  
**Transportation:** \$1,150.79  
**Accommodation:** \$273.41  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$1,424.20

**For:** Marc Ouellet, Board Member  
**Destination(s):** Trenton, ON  
**Purpose:** Board and Committee Meetings  
**Date(s):** 2017-09-05 to 2017-09-07  
**Transportation:** \$350.76  
**Accommodation:** \$169.50  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$520.26

**For:** Marc Ouellet, Board Member  
**Destination(s):** Ottawa, ON  
**Purpose:** Committee Meeting  
**Date(s):** 2017-09-18  
**Transportation:** \$42.86  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$42.86



## *President and Chief Executive Officer*

### **James Paul, President and Chief Executive Officer**

#### **Travel Expenses**

#### **Q2 - 2017-2018 / July 1, 2017 to September 30, 2017**

**For:** James Paul, President and CEO  
**Destination(s):** Ottawa, ON  
**Purpose:** Parking for miscellaneous events included (3)  
**Date(s):** 2017-07-01 to 2017-09-30  
**Transportation:** \$32.33  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$32.33

**For:** James Paul, President and CEO  
**Destination(s):** Calgary, AB  
**Purpose:** Board Strategic Planning Session  
**Date(s):** 2017-08-27 to 2017-08-29  
**Transportation:** \$1,617.20  
**Accommodation:** \$273.41  
**Meals/Incidentals:** \$179.00  
**Other:** \$0.00  
**TOTAL:** \$2,069.61

**For:** James Paul, President and CEO  
**Destination(s):** Trenton, ON  
**Purpose:** Board and Committee meetings  
**Date(s):** 2017-09-04 to 2017-09-07  
**Transportation:** \$343.02  
**Accommodation:** \$344.09  
**Meals/Incidentals:** \$161.10  
**Other:** \$0.00  
**TOTAL:** \$848.21





## ***Executive Management Group***

### **Daniel Benjamin, Vice-President, Operations – Service Delivery and Corporate Planning**

#### **Travel Expenses**

**Q2 - 2017-2018 / July 1, 2017 to September 30, 2017**

**For:** Daniel Benjamin, Vice-President - Operations  
**Destination(s):** Gananoque, ON  
**Purpose:** Ontario Region DCC-DND Joint Meeting (Speaker)  
**Date(s):** 2017-09-12 to 2017-09-13  
**Transportation:** \$168.94  
**Accommodation:** \$208.00  
**Meals/Incidentals:** \$80.55  
**Other:** \$0.00  
**TOTAL:** \$457.49

### **Melinda Nycholat, Vice-President, Operations – Procurement**

#### **Travel Expenses**

**Q2 - 2017-2018 / July 1, 2017 to September 30, 2017**

**For:** Melinda Nycholat, Vice-President - Operations  
**Destination(s):** Montreal, St-Jean and Valcartier, QC  
**Purpose:** Site Visits – Corporate Presentations  
**Date(s):** 2017-08-30 to 2017-09-01  
**Transportation:** \$624.71  
**Accommodation:** \$378.43  
**Meals/Incidentals:** \$232.25  
**Other:** \$0.00  
**TOTAL:** \$1,235.39

**For:** Melinda Nycholat, Vice-President - Operations  
**Destination(s):** Quebec, QC  
**Purpose:** CCDC Meeting\*\*  
**Date(s):** 2017-09-16 to 2017-09-19  
**Transportation:** \$39.96  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$161.10  
**Other:** \$0.00  
**TOTAL:** \$201.06

\*\* A portion of this trip was paid directly by the organization



## Ross Welsman, Vice-President, Operations – Business Management

### Travel Expenses

#### Q2 - 2017-2018 / July 1, 2017 to September 30, 2017

**For:** Ross Welsman, Vice-President - Operations  
**Destination(s):** St. John's, Goose Bay & Gander, NL and Halifax, NS  
**Purpose:** Site Visits – Corporate Presentations  
**Date(s):** 2017-08-25 to 2017-09-01  
**Transportation:** \$2,218.00  
**Accommodation:** \$578.40  
**Meals/Incidentals:** \$440.65  
**Other:** \$0.00  
**TOTAL:** \$3,237.05

**For:** Ross Welsman, Vice-President - Operations  
**Destination(s):** Trenton, ON  
**Purpose:** Site Visit – Corporate Presentation and Board meeting  
**Date(s):** 2017-09-05 to 2017-09-07  
**Transportation:** \$333.00  
**Accommodation:** \$169.50  
**Meals/Incidentals:** \$168.25  
**Other:** \$0.00  
**TOTAL:** \$670.75

**For:** Ross Welsman, Vice-President - Operations  
**Destination(s):** Esquimalt & Comox, BC  
**Purpose:** Site Visits – Corporate Presentations  
**Date(s):** 2017-09-11 to 2017-09-17  
**Transportation:** \$1,241.64  
**Accommodation:** \$1,546.30  
**Meals/Incidentals:** \$572.65  
**Other:** \$0.00  
**TOTAL:** \$3,360.59



## **Juliet Woodfield, Vice-President – Finance & Human Resources and Chief Financial Officer**

### **Travel Expenses**

**Q2 - 2017-2018 / July 1, 2017 to September 30, 2017**

<b>For:</b>	Juliet Woodfield, Vice-President – Finance & HR and CFO
<b>Destination(s):</b>	Bagotville, QC
<b>Purpose:</b>	Site Visit – Corporate Presentation
<b>Date(s):</b>	2017-07-12 to 2017-07-13
<b>Transportation:</b>	\$100.00
<b>Accommodation:</b>	\$165.42
<b>Meals/Incidentals:</b>	\$81.15
<b>Other:</b>	\$0.00
<b>TOTAL:</b>	\$346.57

## **Hospitality**

### **Legend**

E: DCC employees

O: External advisors and representatives of other organizations

## ***Board of Directors***

### **Robert Presser, Board Chair**

#### **Hospitality Expenses**

**Q2 - 2017-2018 / July 1, 2017 to September 30, 2017**

No hospitality expenses to report for this period.

### **John Boyd, Board Member**

#### **Hospitality Expenses**

**Q2 - 2017-2018 / July 1, 2017 to September 30, 2017**

No hospitality expenses to report for this period.

### **Paul Cataford, Board Member**

#### **Hospitality Expenses**

**Q2 - 2017-2018 / July 1, 2017 to September 30, 2017**

<b>For:</b>	Paul Cataford, Board member
<b>Date(s):</b>	2017-08-28
<b>Purpose:</b>	Board Dinner
<b>Vendor (Location):</b>	Calgary Co-Op & Costco (Calgary, AB ) (7 people: 7E)
<b>Amount:</b>	\$218.93

### **Shirley McClellan, Board Member**

#### **Hospitality Expenses**

**Q2 - 2017-2018 / July 1, 2017 to September 30, 2017**

No hospitality expenses to report for this period.



## **Lori O'Neill, Board Member**

### **Hospitality Expenses**

**Q2 - 2017-2018 / July 1, 2017 to September 30, 2017**

No hospitality expenses to report for this period.

## **Marc Ouellet, Board Member**

### **Hospitality Expenses**

**Q2 - 2017-2018 / July 1, 2017 to September 30, 2017**

No hospitality expenses to report for this period.

## ***President and Chief Executive Officer***

### Legend

E: DCC employees

O: External advisors and representatives of other organizations

## **James Paul, President and Chief Executive Officer**

### **Hospitality Expenses**

**Q2 - 2017-2018 / July 1, 2017 to September 30, 2017**

**For:** James Paul, President and CEO

**Date(s):** 2017-07-18

**Purpose:** Lunch Meeting (2 people: 2E)

**Vendor (Location):** Riviera Restaurant

**Amount:** \$62.55

## ***Executive Management Group***

### Legend

E: DCC employees

O: External advisors and representatives of other organizations

## **Daniel Benjamin, Vice-President, Operations – Service Delivery and Corporate Planning**

### **Hospitality Expenses**

**Q2 - 2017-2018 / July 1, 2017 to September 30, 2017**

No hospitality expenses to report for this period.

## **Melinda Nycholat, Vice- President, Operations – Procurement**

### **Hospitality Expenses**

**Q2 - 2017-2018 / July 1, 2017 to September 30, 2017**

No hospitality expenses to report for this period.

## **Ross Welsman, Vice-President, Operations – Business Management**

### **Hospitality Expenses**

**Q2 - 2017-2018 / July 1, 2017 to September 30, 2017**

No hospitality expenses to report for this period.



## Juliet Woodfield, Vice-President – Finance & Human Resources and Chief Financial Officer

### Hospitality Expenses

Q2 - 2017-2018 / July 1, 2017 to September 30, 2017

No hospitality expenses to report for this period.

## Hospitality - Corporate Events/DCC Meetings

Q2 - 2017-2018 / July 1, 2017 to September 30, 2017

**For:** Corporate Events

**Date(s):** 2017-09-20 to 2017-09-21

**Purpose:** DCC Annual Strategic Planning Session (19 people: 19E)

**Vendor (Location):** Harry's Deli – catering and Grounded Kitchen & Coffeehouse

**Amount:** \$2,443.43

## Hospitality - Board Meetings

Legend

E: DCC employees

O: External advisors and representatives of other organizations

Q2 - 2017-2018 / July 1, 2017 to September 30, 2017

**For:** Board Strategic Planning Meeting

**Date(s):** 2017-08-27 to 2017-08-29

**Purpose:** Board working meals (3)

**Vendor (Location):** Alloy Dinning; Sunterra catering (Calgary, AB) (8 People: E)

**Amount:** \$487.58

**For:** Board and Committee Meetings

**Date(s):** 2017-09-05 to 2017-09-07

**Purpose:** Board and Committee working meals (5)

**Vendor (Location):** Drake Devonshire; Tomasso's Italian Grille; Yukon Galley; Lighthouse Bistro (Trenton, ON)  
(9 People: 9E)

**Amount:** \$1,837.85

**For:** Committee Meeting

**Date(s):** 2017-09-18

**Purpose:** Committee working meal (1)

**Vendor (Location):** Harry's Deli-catering (Ottawa) (4 People: 4E)

**Amount:** \$167.69