



Defence Construction Canada
Construction de Défense Canada

Q3 2016-17

Travel and Hospitality Expenses

December 31, 2016



Table of Contents

Travel Expenses.....	4
Board of Directors.....	4
Robert Presser, Board Chair.....	4
John Boyd, Board Member	4
Paul Cataford, Board Member	4
Shirley McClellan, Board Member	5
Lori O’Neill, Board Member	5
Marc Ouellet, Board Member.....	5
President and Chief Executive Officer	6
James Paul, President and Chief Executive Officer.....	6
Executive Management Group	8
Daniel Benjamin, Vice-President, Operations – Service Delivery and Corporate Planning	8
Melinda Nycholat, Vice-President, Operations – Procurement	9
Ross Welsman, Vice-President, Operations – Business Management	11
Juliet Woodfield, Vice-President, Finance & HR and Chief Financial Officer.....	12
Hospitality.....	12
Board of Directors.....	12
Robert Presser, Board Chair.....	12
John Boyd, Board Member	12
Paul Cataford, Board Member	12
Shirley McClellan, Board Member	12
Lori O’Neill, Board Member	13
Marc Ouellet, Board Member.....	13
President and Chief Executive Officer	13

[Return to Table of Contents](#)



James Paul, President and Chief Executive Officer	13
Executive Management Group	14
Daniel Benjamin, Vice-President, Operations – Service Delivery and Corporate Planning	14
Melinda Nycholat, Vice- President, Operations – Procurement.....	14
Ross Welsman, Vice-President, Operations – Business Management	14
Juliet Woodfield, Vice-President, Finance & HR and Chief Financial Officer	14
Hospitality - Corporate Events/DCC Meetings.....	15
Hospitality - Board Meetings	15

Note: “Other” includes conference registration and other expenses.
Amounts listed are unaudited.



Travel Expenses

Board of Directors

Robert Presser, Board Chair

Travel Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

For: Robert Presser, Board Chair
Destination(s): Ottawa, ON
Purpose: Board Meeting
Date(s): 2016-12-14 to 2016-12-15
Transportation: \$951.00
Accommodation: \$197.83
Meals/Incidentals: \$0.00
Other: \$0.00
TOTAL: \$1,148.83

John Boyd, Board Member

Travel Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

For: John Boyd, Board Member
Destination(s): Ottawa, ON
Purpose: Board Meeting
Date(s): 2016-12-14 to 2016-12-15
Transportation: \$637.21
Accommodation: \$393.40
Meals/Incidentals: \$64.50
Other: \$0.00
TOTAL: \$1,095.11

Paul Cataford, Board Member

Travel Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

For: Paul Cataford, Board Member
Destination(s): Ottawa, ON
Purpose: Board Meeting
Date(s): 2016-12-14 to 2016-12-15
Transportation: \$1,126.57
Accommodation: \$196.70
Meals/Incidentals: \$0.00
Other: \$0.00
TOTAL: \$1,323.27



Shirley McClellan, Board Member

Travel Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

No travel expenses to report for this period.

Lori O'Neill, Board Member

Travel Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

For: Lori O'Neill, Board Member
Destination(s): Ottawa, ON
Purpose: Committee Meeting
Date(s): 2016-11-29
Transportation: \$20.70
Accommodation: \$0.00
Meals/Incidentals: \$0.00
Other: \$0.00
TOTAL: \$20.70

For: Lori O'Neill, Board Member
Destination(s): Ottawa,
Purpose: Board Meeting
Date(s): 2016-12-14 to 2016-12-15
Transportation: \$23.40
Accommodation: \$0.00
Meals/Incidentals: \$0.00
Other: \$0.00
TOTAL: \$23.40

Marc Ouellet, Board Member

Travel Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

For: Marc Ouellet, Board Member
Destination(s): Ottawa,
Purpose: Board Meeting
Date(s): 2016-12-14 to 2016-12-15
Transportation: \$62.30
Accommodation: \$0.00
Meals/Incidentals: \$0.00
Other: \$0.00
TOTAL: \$62.30



President and Chief Executive Officer

James Paul, President and Chief Executive Officer

Travel Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

For: James Paul, President and CEO
Destination(s): Ottawa, ON
Purpose: Transportation to attend DND Memorial Service (5 people)
Date(s): 2016-10-20
Transportation: \$98.16
Accommodation: \$0.00
Meals/Incidentals: \$0.00
Other: \$0.00
TOTAL: \$98.16

For: James Paul, President and CEO
Destination(s): Ottawa, ON
Purpose: The Annual NCR Engineer Challenge Run
Date(s): 2016-10-21
Transportation: \$8.50
Accommodation: \$0.00
Meals/Incidentals: \$0.00
Other: \$0.00
TOTAL: \$8.50

For: James Paul, President and CEO
Destination(s): Ottawa, ON
Purpose: ACEC National Leadership Conference 2016
Date(s): 2016-10-23 to 2016-10-25
Transportation: \$40.50
Accommodation: \$0.00
Meals/Incidentals: \$0.00
Other: \$0.00
TOTAL: \$40.50



For: James Paul, President and CEO
Destination(s): Petawawa, ON
Purpose: DCCWCC Event
Date(s): 2016-10-28
Transportation: \$206.11
Accommodation: \$0.00
Meals/Incidentals: \$0.00
Other: \$0.00
TOTAL: \$206.11

For: James Paul, President and CEO
Destination(s): Goose Bay, Gander & St John's, NL
Purpose: Site Visits (3) – Corporate Presentations
Date(s): 2016-10-31 to 2016-11-03
Transportation: \$2,035.55
Accommodation: \$359.38
Meals/Incidentals: \$234.75
Other: \$0.00
TOTAL: \$2,629.68

For: James Paul, President and CEO
Destination(s): Toronto, ON
Purpose: Annual CCPPP National Conference on Public-Private Partnerships
Date(s): 2016-11-13 to 2016-11-15
Transportation: \$699.41
Accommodation: \$415.28
Meals/Incidentals: \$97.45
Other: \$0.00
TOTAL: \$1,212.14

For: James Paul, President and CEO
Destination(s): Calgary & Suffield, AB
Purpose: Site Visits (2)
Date(s): 2016-11-25 to 2016-11-30
Transportation: \$1,903.68
Accommodation: \$499.26
Meals/Incidentals: \$354.15
Other: \$0.00
TOTAL: \$2,757.09



For: James Paul, President and CEO
Destination(s): Ottawa, ON
Purpose: DCC Head Office Employee Recognition Event
Date(s): 2016-12-08
Transportation: \$20.00
Accommodation: \$0.00
Meals/Incidentals: \$0.00
Other: \$0.00
TOTAL: \$20.00

For: James Paul, President and CEO
Destination(s): Ottawa, ON
Purpose: Meeting with CSE
Date(s): 2016-12-13
Transportation: \$16.20
Accommodation: \$0.00
Meals/Incidentals: \$0.00
Other: \$0.00
TOTAL: \$16.20

Executive Management Group

Daniel Benjamin, Vice-President, Operations – Service Delivery and Corporate Planning

Travel Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

For: Daniel Benjamin, Vice-President - Operations
Destination(s): Borden, ON
Purpose: Site Visit and Canada's Safest Employers Awards Ceremony
Date(s): 2016-10-24 to 2016-10-26
Transportation: \$625.80
Accommodation: \$244.86
Meals/Incidentals: \$166.20
Other: \$0.00
TOTAL: \$1,036.86



For: Daniel Benjamin, Vice-President - Operations
Destination(s): Esquimalt & Vancouver, BC
Purpose: Site Visits (2)
Date(s): 2016-11-10 to 2016-11-13
Transportation: \$1,286.41
Accommodation: \$50.00
Meals/Incidentals: \$228.76
Other: \$0.00
TOTAL: \$1,565.17

For: Daniel Benjamin, Vice-President - Operations
Destination(s): Edmonton, AB
Purpose: Western Region Quality Forum
Date(s): 2016-11-29 to 2016-11-30
Transportation: \$1,381.60
Accommodation: \$142.93
Meals/Incidentals: \$159.95
Other: \$0.00
TOTAL: \$1,684.48

Melinda Nycholat, Vice-President, Operations – Procurement

Travel Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

For: Melinda Nycholat, Vice-President - Operations
Destination(s): Edmonton, AB
Purpose: Western Region Business Management Forum
Date(s): 2016-10-24 to 2016-10-26
Transportation: \$1,218.55
Accommodation: \$325.58
Meals/Incidentals: \$177.50
Other: \$0.00
TOTAL: \$1,721.63



For: Melinda Nycholat, Vice-President - Operations
Destination(s): Toronto, ON
Purpose: Canadian Construction Documents Committee (CCDC) Meeting (Committee member)
Date(s): 2016-10-27 to 2016-10-29
Transportation: \$38.88**
Accommodation: \$0.00
Meals/Incidentals: \$143.00
Other: \$0.00
TOTAL: \$181.88

** A portion of the costs related to this trip was paid directly by the organization

For: Melinda Nycholat, Vice-President - Operations
Destination(s): Halifax, NS & Gagetown, NB
Purpose: Site Visits (2) and CS RSLM Interviews
Date(s): 2016-10-31 to 2016-11-04
Transportation: \$1,506.97
Accommodation: \$536.76
Meals/Incidentals: \$468.50
Other: \$0.00
TOTAL: \$2,512.23

For: Melinda Nycholat, Vice-President - Operations
Destination(s): Vancouver, BC & Toronto, ON
Purpose: Canadian Construction Documents Committee (CCDC) Meeting (Committee member) & Annual CCPPP National Conference on Public-Private Partnerships
Date(s): 2016-11-12 to 2016-11-15
Transportation: \$479.30**
Accommodation: \$415.28**
Meals/Incidentals: \$177.55
Other: \$0.00
TOTAL: \$1,072.13

** A portion of the costs related to this trip was paid directly by the organization

For: Melinda Nycholat, Vice-President - Operations
Destination(s): Toronto, ON
Purpose: Construct Canada Conference (Speaker)
Date(s): 2016-11-30
Transportation: \$749.29
Accommodation: \$0.00
Meals/Incidentals: \$17.25
Other: \$0.00
TOTAL: \$766.54



Ross Welsman, Vice-President, Operations – Business Management

Travel Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

For: Ross Welsman, Vice-President - Operations
Destination(s): Edmonton, Cold Lake and Wainwright, AB
Purpose: Site Visits (3)
Date(s): 2016-10-10 to 2016-10-13
Transportation: \$1,386.14
Accommodation: \$408.57
Meals/Incidentals: \$371.40
Other: \$0.00
TOTAL: \$2,166.11

For: Ross Welsman, Vice-President - Operations
Destination(s): Montreal, QC
Purpose: Quebec Region Leadership Forum
Date(s): 2016-10-24 to 2016-10-26
Transportation: \$213.08
Accommodation: \$354.62
Meals/Incidentals: \$194.25
Other: \$0.00
TOTAL: \$761.95

For: Ross Welsman, Vice-President - Operations
Destination(s): Halifax, NS
Purpose: Site Visit – Corporate Presentation
Date(s): 2016-11-29 to 2016-12-04
Transportation: \$862.93
Accommodation: \$418.77
Meals/Incidentals: \$223.05
Other: \$0.00
TOTAL: \$1,504.75

For: Ross Welsman, Vice-President - Operations
Destination(s): Ottawa, ON
Purpose: NCR CME Mess Dinner
Date(s): 2016-11-24
Transportation: \$37.21
Accommodation: \$0.00
Meals/Incidentals: \$0.00
Other: \$0.00
TOTAL: \$37.21



For: Ross Welsman, Vice-President - Operations
Destination(s): Ottawa, ON
Purpose: DCC Board Related Event
Date(s): 2016-12-14
Transportation: \$41.00
Accommodation: \$0.00
Meals/Incidentals: \$0.00
Other: \$0.00
TOTAL: \$41.00

Juliet Woodfield, Vice-President – Finance & Human Resources and Chief Financial Officer

Travel Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

No travel expenses to report for this period.

Hospitality

Legend

E: DCC employees

O: External advisors and representatives of other organizations

Board of Directors

Robert Presser, Board Chair

Hospitality Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

No hospitality expenses to report for this period.

John Boyd, Board Member

Hospitality Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

No hospitality expenses to report for this period.

Paul Cataford, Board Member

Hospitality Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

No hospitality expenses to report for this period.

Shirley McClellan, Board Member

Hospitality Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

No hospitality expenses to report for this period.



Lori O'Neill, Board Member

Hospitality Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

No hospitality expenses to report for this period.

Marc Ouellet, Board Member

Hospitality Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

No hospitality expenses to report for this period.

President and Chief Executive Officer

Legend

E: DCC employees

O: External advisors and representatives of other organizations

James Paul, President and Chief Executive Officer

Hospitality Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

For: James Paul, President and CEO

Date(s): 2016-10-13

Purpose: GCWCC Central Agencies FUNction

Vendor (Location): Sir John A. Macdonald Building (Ottawa, ON) (1 person: 1 E)

Amount: \$42.59

For: James Paul, President and CEO

Date(s): 2016-10-28

Purpose: Meeting with DCC staff

Vendor (Location): Sobey's (Petawawa, ON) (43 people: All E)

Amount: \$156.54

For: James Paul, President and CEO

Date(s): 2016-10-31

Purpose: Lunch meeting with DCC staff

Vendor (Location): Portobello's Restaurant (St. John's, NL) (3 people: All E)

Amount: \$203.25

For: James Paul, President and CEO

Date(s): 2016-11-02

Purpose: Lunch meeting with DCC staff

Vendor (Location): Mariner's Gallery Restaurant (Goose Bay, NL)(4 people: All E)

Amount: \$64.77



For: James Paul, President and CEO
Date(s): 2016-11-24
Purpose: NCR CME Mess Dinner
Vendor (Location): Ottawa, ON (1 person: 1E)
Amount: \$66.00

Executive Management Group

Legend

E: DCC employees

O: External advisors and representatives of other organizations

Daniel Benjamin, Vice-President, Operations – Service Delivery and Corporate Planning

Hospitality Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

For: Daniel Benjamin, Vice-President - Operations
Date(s): 2016-11-24
Purpose: NCR CME Mess Dinner
Vendor (Location): Ottawa, ON
Amount: \$66.00

Melinda Nycholat, Vice- President, Operations – Procurement

Hospitality Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

For: Melinda Nycholat, Vice-President - Operations
Date(s): 2016-11-24
Purpose: NCR CME Mess Dinner
Vendor (Location): Ottawa, ON
Amount: \$66.00

Ross Welsman, Vice-President, Operations – Business Management

Hospitality Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

For: Ross Welsman, Vice-President - Operations
Date(s): 2016-11-24
Purpose: NCR CME Mess Dinner
Vendor (Location): Ottawa, ON
Amount: \$66.00



Juliet Woodfield, Vice-President – Finance & Human Resources and Chief Financial Officer

Hospitality Expenses

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

For: Juliet Woodfield, Vice-President – Finance & HR and CFO

Date(s): 2016-11-24

Purpose: NCR CME Mess Dinner

Vendor (Location): Ottawa, ON

Amount: \$66.00

Legend

E: DCC employees

O: External advisors and representatives of other organizations

Hospitality - Corporate Events/DCC Meetings

Legend

E: DCC employees

O: External advisors and representatives of other organizations

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

For: Corporate Events

Date(s): 2016-10-19 to 2016-10-20

Purpose: DCC Semi-annual Management Group Meeting (19 people: 19E)

Vendor (Location): Harry's Deli - catering; and Grounded Kitchen & Coffeehouse; and Starbucks's (Ottawa)

Amount: \$2,259.63

Hospitality - Board Meetings

Legend

E: DCC employees

O: External advisors and representatives of other organizations

Q3 – 2016-2017 / October 1, 2016 to December 31, 2016

No hospitality expenses to report for this period.

For: Board and Committee Meetings

Date(s): 2016-11-29 & 2016-12-15

Purpose: Committee working meals (4)

Vendor (Location): Harry's – catering; Mamma Teresa – Restaurant; Starbucks – catering (Ottawa, ON)
(11 People: All E)

Amount: \$1,053.45