



Defence Construction Canada  
Construction de Défense Canada

**Q4 2017-18**

**Travel and Hospitality Expenses**

March 31, 2018



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Note: 1. “Other” includes conference registration and other expenses.  
2. Amounts listed are unaudited.  
3. Report by date of event.



## Travel Expenses

### *Board of Directors*

#### **Moreen Miller, Board Chair**

Travel Expenses

##### **Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

**For:** Moreen Miller, Board Chair  
**Destination(s):** Ottawa, ON  
**Purpose:** Board Orientation  
**Date(s):** 2018-01-17 to 2018-01-18  
**Transportation:** \$441.18  
**Accommodation:** \$50.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$491.18

**For:** Moreen Miller, Board Chair  
**Destination(s):** Bagotville, QC  
**Purpose:** Site Visit (1) and Board Orientation  
**Date(s):** 2018-03-06 to 2018-03-07  
**Transportation:** \$1,223.51  
**Accommodation:** \$152.32  
**Meals/Incidentals:** \$12.62  
**Other:** \$0.00  
**TOTAL:** \$1,388.45

#### **John Boyd, Board Member**

Travel Expenses

##### **Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

No travel expenses to report for this period.

#### **Paul Cataford, Board Member**

Travel Expenses

##### **Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

No travel expenses to report for this period.

#### **Shirley McClellan, Board Member**

Travel Expenses

##### **Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

No travel expenses to report for this period.



## **Lori O'Neill, Board Member**

Travel Expenses

**Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

No travel expenses to report for this period.

## **Marc Ouellet, Board Member**

Travel Expenses

**Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

No travel expenses to report for this period.

## ***President and Chief Executive Officer***

### **James Paul, President and Chief Executive Officer**

Travel Expenses

**Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

**For:** James Paul, President and CEO

**Destination(s):** Ottawa, ON

**Purpose:** Taxis, parking and mileage for miscellaneous events (4)

**Date(s):** 2018-01-01 to 2018-03-31

**Transportation:** \$63.10

**Accommodation:** \$0.00

**Meals/Incidentals:** \$0.00

**Other:** \$0.00

**TOTAL:** \$63.10

**For:** James Paul, President and CEO

**Destination(s):** Toronto, ON

**Purpose:** Meeting with Stantec

**Date(s):** 2018-01-15

**Transportation:** \$754.64

**Accommodation:** \$0.00

**Meals/Incidentals:** \$0.00

**Other:** \$0.00

**TOTAL:** \$754.64



**For:** James Paul, President and CEO  
**Destination(s):** Greenwood and Halifax, NS  
**Purpose:** Site Visits (2) – Staff meetings; client-partner meetings; project reviews  
**Date(s):** 2018-02-26 to 2018-03-01  
**Transportation:** \$1,345.87  
**Accommodation:** \$442.22  
**Meals/Incidentals:** \$391.50  
**Other:** \$0.00  
**TOTAL:** \$2,179.59

**For:** James Paul, President and CEO  
**Destination(s):** Bagotville, QC  
**Purpose:** Site Visit (1) – Staff meeting; client-partner meeting; project review and Board Orientation  
**Date(s):** 2018-03-06 to 2018-03-08  
**Transportation:** \$1,253.65  
**Accommodation:** \$296.32  
**Meals/Incidentals:** \$203.50  
**Other:** \$0.00  
**TOTAL:** \$1,753.47

**For:** James Paul, President and CEO  
**Destination(s):** Banff, AB  
**Purpose:** 2018 CCA Annual Conference (Speaker)\*  
**Date(s):** 2018-03-11 to 2018-03-16  
**Transportation:** \$1,825.31  
**Accommodation:** \$1,049.39  
**Meals/Incidentals:** \$331.60  
**Other:** \$26.25  
**TOTAL:** \$3,232.55

\* A portion of this trip was paid directly by the organization



## ***Executive Management Group***

### **Daniel Benjamin, Vice-President, Operations – Service Delivery and Corporate Planning**

#### **Travel Expenses**

##### **Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

**For:** Daniel Benjamin, Vice-President, Operations  
**Destination(s):** Ottawa, ON  
**Purpose:** Taxis, parking and mileage for miscellaneous events (1)  
**Date(s):** 2018-01-01 to 2018-03-31  
**Transportation:** \$20.52  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$20.52

**For:** Daniel Benjamin, Vice-President - Operations  
**Destination(s):** Winnipeg, MB  
**Purpose:** Site Visit (1) – Staff meeting; client-partner meeting; project review  
**Date(s):** 2018-02-19 to 2018-02-22  
**Transportation:** \$681.51  
**Accommodation:** \$431.40  
**Meals/Incidentals:** \$201.90  
**Other:** \$0.00  
**TOTAL:** \$1,314.81

**For:** Daniel Benjamin, Vice-President - Operations  
**Destination(s):** Borden, ON  
**Purpose:** BFEC Recognition Event  
**Date(s):** 2018-03-27 to 2018-03-28  
**Transportation:** \$588.10  
**Accommodation:** \$110.74  
**Meals/Incidentals:** \$148.20  
**Other:** \$0.00  
**TOTAL:** \$847.04



## Melinda Nycholat, Vice-President, Operations – Procurement

### Travel Expenses

#### Q4 - 2017-2018 / January 1, 2018 to March 31, 2018

**For:** Melinda Nycholat, Vice-President - Operations  
**Destination(s):** Toronto, ON  
**Purpose:** CCDC Meeting\*  
**Date(s):** 2018-01-18 to 2018-01-19  
**Transportation:** \$41.04  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$34.60  
**Other:** \$0.00  
**TOTAL:** \$75.64

\* A portion of this trip was paid directly by the organization

**For:** Melinda Nycholat, Vice-President - Operations  
**Destination(s):** Calgary and Suffield, AB  
**Purpose:** Site Visits (2) – Staff meetings; client-partner meetings; project reviews  
**Date(s):** 2018-01-27 to 2018-02-02  
**Transportation:** \$580.75  
**Accommodation:** \$278.42  
**Meals/Incidentals:** \$350.30  
**Other:** \$0.00  
**TOTAL:** \$1,209.47

**For:** Melinda Nycholat, Vice-President - Operations  
**Destination(s):** Edmonton, AB  
**Purpose:** Western Region Consultant Management Forum  
**Date(s):** 2018-02-06 to 2018-02-09  
**Transportation:** \$1,211.76  
**Accommodation:** \$488.37  
**Meals/Incidentals:** \$249.25  
**Other:** \$0.00  
**TOTAL:** \$1,949.38





**For:** Melinda Nycholat, Vice-President - Operations  
**Destination(s):** Kingston, ON  
**Purpose:** IPD Training Session - Part 1  
**Date(s):** 2018-02-12  
**Transportation:** \$274.44  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$274.44

**For:** Melinda Nycholat, Vice-President - Operations  
**Destination(s):** Kingston, ON  
**Purpose:** IPD Training Session - Part 2  
**Date(s):** 2018-03-06  
**Transportation:** \$234.88  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$234.88

### **Ross Welsman, Vice-President, Operations – Business Management**

#### **Travel Expenses**

#### **Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

**For:** Ross Welsman, Vice-President - Operations  
**Destination(s):** Banff, AB, and Moose Jaw and Dundurn, SK  
**Purpose:** 2018 CCA Annual Conference (Speaker)\* and Site Visits (3) – Staff meetings; client-partner meetings; project reviews  
**Date(s):** 2018-03-12 to 2018-03-21  
**Transportation:** \$1,026.97  
**Accommodation:** \$1,505.02  
**Meals/Incidentals:** \$504.25  
**Other:** \$0.00  
**TOTAL:** \$3,036.24

\* A portion of this trip was paid directly by the organization



## **Juliet Woodfield, Vice-President – Finance & Human Resources and Chief Financial Officer**

### **Travel Expenses**

#### **Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

<b>For:</b>	Juliet Woodfield, Vice-President – Finance & HR and CFO
<b>Destination(s):</b>	Toronto, ON
<b>Purpose:</b>	Meeting with Stantec
<b>Date(s):</b>	2018-01-15
<b>Transportation:</b>	\$897.04
<b>Accommodation:</b>	\$0.00
<b>Meals/Incidentals:</b>	\$0.00
<b>Other:</b>	\$0.00
<b>TOTAL:</b>	\$897.04

## **Hospitality**

### **Legend**

E: DCC employees

O: External advisors and representatives of other organizations

### ***Board of Directors***

#### **Moreen Miller, Board Chair**

##### **Hospitality Expenses**

###### **Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

No hospitality expenses to report for this period.

#### **John Boyd, Board Member**

##### **Hospitality Expenses**

###### **Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

No hospitality expenses to report for this period.

#### **Paul Cataford, Board Member**

##### **Hospitality Expenses**

###### **Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

No hospitality expenses to report for this period.

#### **Shirley McClellan, Board Member**

##### **Hospitality Expenses**

###### **Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

No hospitality expenses to report for this period.



## **Lori O'Neill, Board Member**

### **Hospitality Expenses**

**Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

No hospitality expenses to report for this period.

## **Marc Ouellet, Board Member**

### **Hospitality Expenses**

**Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

No hospitality expenses to report for this period.

## ***President and Chief Executive Officer***

### Legend

E: DCC employees

O: External advisors and representatives of other organizations

## **James Paul, President and Chief Executive Officer**

### **Hospitality Expenses**

**Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

No hospitality expenses to report for this period.

## ***Executive Management Group***

### Legend

E: DCC employees

O: External advisors and representatives of other organizations

## **Daniel Benjamin, Vice-President, Operations – Service Delivery and Corporate Planning**

### **Hospitality Expenses**

**Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

No hospitality expenses to report for this period.

## **Melinda Nycholat, Vice- President, Operations – Procurement**

### **Hospitality Expenses**

**Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

No hospitality expenses to report for this period.

## **Ross Welsman, Vice-President, Operations – Business Management**

### **Hospitality Expenses**

**Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

No hospitality expenses to report for this period.

## **Juliet Woodfield, Vice-President – Finance & Human Resources and Chief Financial Officer**

### **Hospitality Expenses**

**Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

No hospitality expenses to report for this period.



## Hospitality - Corporate Events/DCC Meetings

**Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

No hospitality expenses to report for this period.

## Hospitality - Board Meetings

Legend

E: DCC employees

O: External advisors and representatives of other organizations

**Q4 - 2017-2018 / January 1, 2018 to March 31, 2018**

**For:** Board Chair Orientation

**Date(s):** 2018-01-17 to 2018-01-18

**Purpose:** Board working meals (4)

**Vendor (Location):** Harry's Deli; Tosca Restorante (Ottawa) (7 People: 7E)

**Amount:** \$653.28

**For:** Site visit and Board Chair Orientation

**Date(s):** 2018-03-06 to 2018-03-07

**Purpose:** Board working meals (3)

**Vendor (Location):** Auberge des 21; Alimentation Blackburn, Maxi and Tim Hortons (Alouette and La Baie) (5 People: 5E)

**Amount:** \$361.10