



**Defence Construction Canada**  
**Construction de Défense Canada**

**Q4 2018-19**

**Travel and Hospitality Expenses**

March 31, 2019



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Note: 1. “Other” includes conference registration and other expenses.  
2. Amounts listed are unaudited.  
3. Reported by date of event.



## Travel Expenses

### *Board of Directors*

#### **Moreen Miller, Board Chair**

##### Travel Expenses

##### **Q4 — 2018–19 / January 1 to March 31, 2019**

**For:** Moreen Miller, Board Chair  
**Destination(s):** Ottawa, ON  
**Purpose:** PCO Appointment Process  
**Date(s):** 2019-02-03 to 2019-02-12  
**Transportation:** \$604.20  
**Accommodation:** \$100.00  
**Meals/Incidentals:** \$15.30  
**Other:** \$0.00  
**TOTAL:** \$719.50

**For:** Moreen Miller, Board Chair  
**Destination(s):** Esquimalt, BC  
**Purpose:** Orientation, Board and Committee meetings  
**Date(s):** 2019-03-04 to 2019-03-09  
**Transportation:** \$1,415.35  
**Accommodation:** \$240.00  
**Meals/Incidentals:** \$11.30  
**Other:** \$0.00  
**TOTAL:** \$1,666.65

#### **Steve Anderson, Board Member**

##### Travel Expenses

##### **Q4 — 2018–19 / January 1 to March 31, 2019**

**For:** Steve Anderson, Board member  
**Destination(s):** Esquimalt, BC  
**Purpose:** Orientation, Board and Committee meetings  
**Date(s):** 2019-03-04 to 2019-03-09  
**Transportation:** \$1,050.81  
**Accommodation:** \$240.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$1,290.81



## Stephen Burbridge, Board Member

### Travel Expenses

#### Q4 — 2018–19 / January 1 to March 31, 2019

**For:** Stephen Burbridge, Board member  
**Destination(s):** Esquimalt, BC  
**Purpose:** Board and Committee meetings  
**Date(s):** 2019-03-04 to 2019-03-09  
**Transportation:** \$3,089.17  
**Accommodation:** \$390.36  
**Meals/Incidentals:** \$44.45  
**Other:** \$0.00  
**TOTAL:** \$3,523.98

## Cynthia Ene, Board Member

### Travel Expenses

#### Q4 — 2018–19 / January 1 to March 31, 2019

**For:** Cynthia Ene, Board member  
**Destination(s):** Esquimalt, BC  
**Purpose:** Board and Committee meetings  
**Date(s):** 2019-03-05 to 2019-03-08  
**Transportation:** \$2,096.06  
**Accommodation:** \$346.95  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$2,443.01

## Claude Lloyd, Board Member

### Travel Expenses

#### Q4 — 2018–19 / January 1 to March 31, 2019

**For:** Claude Lloyd, Board member  
**Destination(s):** Esquimalt, BC  
**Purpose:** Board and Committee meetings  
**Date(s):** 2019-03-05 to 2019-03-09  
**Transportation:** \$995.45  
**Accommodation:** \$180.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$1,175.45



## Angus Watt, Board Member

### Travel Expenses

#### Q4 — 2018–19 / January 1 to March 31, 2019

**For:** Angus Watt, Board member  
**Destination(s):** Esquimalt, BC  
**Purpose:** Board and Committee meetings  
**Date(s):** 2019-03-05 to 2019-03-09  
**Transportation:** \$1,183.53  
**Accommodation:** \$180.00  
**Meals/Incidentals:** \$9.00  
**Other:** \$0.00  
**TOTAL:** \$1,372.53

## *President and Chief Executive Officer*

### James Paul, President and Chief Executive Officer

#### Travel Expenses

#### Q4 — 2018–19 / January 1 to March 31, 2019

**For:** James Paul, President and CEO  
**Destination(s):** Edmonton, AB  
**Purpose:** Western Region Leadership Development Forum  
**Date(s):** 2019-01-15 to 2019-01-17  
**Transportation:** \$1,537.57  
**Accommodation:** \$358.27  
**Meals/Incidentals:** \$260.85  
**Other:** \$0.00  
**TOTAL:** \$2,156.69

**For:** James Paul, President and CEO  
**Destination(s):** Esquimalt, BC  
**Purpose:** Board and Committee meetings and Site Visit – Corporate Presentation  
**Date(s):** 2019-03-03 to 2019-03-09  
**Transportation:** \$3,070.16  
**Accommodation:** \$561.02  
**Meals/Incidentals:** \$401.30  
**Other:** \$0.00  
**TOTAL:** \$4,032.48



**For:** James Paul, President and CEO  
**Destination(s):** Bermuda  
**Purpose:** 2019 CCA Annual Conference (Speaker)\*  
**Date(s):** 2019-03-25 to 2019-03-30  
**Transportation:** \$172.50  
**Accommodation:** \$377.02  
**Meals/Incidentals:** \$274.10  
**Other:** \$0.00  
**TOTAL:** \$823.62

\*A portion of this trip was paid directly by the organization

**For:** James Paul, President and CEO  
**Destination(s):** Ottawa, ON  
**Purpose:** Parking, mileage and/or taxis for miscellaneous events (4)  
**Date(s):** 2019-01-01 to 2019-03-31  
**Transportation:** \$32.50  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$32.50

### ***Executive Management Group***

#### **Karl McQuillan, Vice-President, Operations – Service Delivery**

##### **Travel Expenses**

##### **Q4 – 2018–19 / January 1 to March 31, 2019**

**For:** Karl McQuillan, Vice-President, Operations – Service Delivery  
**Destination(s):** Kingston, ON  
**Purpose:** Ontario Region Quality Management Forum  
**Date(s):** 2019-01-22 to 2019-01-24  
**Transportation:** \$210.98  
**Accommodation:** \$301.44  
**Meals/Incidentals:** \$121.75  
**Other:** \$0.00  
**TOTAL:** \$634.17



**For:** Karl McQuillan, Vice-President, Operations – Service Delivery  
**Destination(s):** Ottawa, ON  
**Purpose:** Spatial Data Forum  
**Date(s):** 2019-02-12 to 2019-02-13  
**Transportation:** \$20.00  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$35.03  
**Other:** \$0.00  
**TOTAL:** \$55.03

**For:** Karl McQuillan, Vice-President, Operations – Service Delivery  
**Destination(s):** Halifax & Greenwood, NS  
**Purpose:** Site Visits (2) – Corporate Presentations  
**Date(s):** 2019-02-25 to 2019-02-28  
**Transportation:** \$560.29  
**Accommodation:** \$471.54  
**Meals/Incidentals:** \$389.50  
**Other:** \$0.00  
**TOTAL:** \$1,421.33

**For:** Karl McQuillan, Vice-President, Operations – Service Delivery  
**Destination(s):** Bagotville, QC  
**Purpose:** Site Visit – Corporate Presentation  
**Date(s):** 2019-03-19 to 2019-03-21  
**Transportation:** \$854.79  
**Accommodation:** \$288.00  
**Meals/Incidentals:** \$282.10  
**Other:** \$0.00  
**TOTAL:** \$1,424.89

**For:** Karl McQuillan, Vice-President, Operations – Service Delivery  
**Destination(s):** Ottawa, ON  
**Purpose:** National Environmental Service Line meeting  
**Date(s):** 2019-03-27  
**Transportation:** \$0.00  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$41.58  
**Other:** \$0.00  
**TOTAL:** \$41.58





## Melinda Nycholat, Vice-President, Operations — Procurement

### Travel Expenses

#### Q4 — 2018–19 / January 1 to March 31, 2019

**For:** Melinda Nycholat, Vice-President, Operations — Procurement  
**Destination(s):** Petawawa, ON  
**Purpose:** Site Visit – Corporate Presentation  
**Date(s):** 2019-01-14 to 2019-01-16  
**Transportation:** \$143.46  
**Accommodation:** \$146.90  
**Meals/Incidentals:** \$104.45  
**Other:** \$0.00  
**TOTAL:** \$394.81

**For:** Melinda Nycholat, Vice-President, Operations — Procurement  
**Destination(s):** Montreal, QC  
**Purpose:** CCDC meeting\*  
**Date(s):** 2019-01-26 to 2019-01-29  
**Transportation:** \$37.62  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$119.20  
**Other:** \$0.00  
**TOTAL:** \$156.82

\* A portion of this trip was paid directly by the organization

**For:** Melinda Nycholat, Vice-President, Operations — Procurement  
**Destination(s):** Edmonton, AB  
**Purpose:** DCC's Consultant Management Forum  
**Date(s):** 2019-02-05 to 2019-02-07  
**Transportation:** \$1,260.23  
**Accommodation:** \$370.50  
**Meals/Incidentals:** \$241.60  
**Other:** \$0.00  
**TOTAL:** \$1,872.33

**For:** Melinda Nycholat, Vice-President, Operations — Procurement  
**Destination(s):** Toronto, ON  
**Purpose:** OBA Institute 2019 (Speaker)  
**Date(s):** 2019-02-08  
**Transportation:** \$116.52  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$107.40  
**Other:** \$0.00  
**TOTAL:** \$223.92



**For:** Melinda Nycholat, Vice-President, Operations — Procurement  
**Destination(s):** Esquimalt, BC  
**Purpose:** DND PRC meetings  
**Date(s):** 2019-02-26 to 2019-02-28  
**Transportation:** \$1,841.97  
**Accommodation:** \$453.39  
**Meals/Incidentals:** \$379.60  
**Other:** \$0.00  
**TOTAL:** \$2,674.96

### **Ross Welsman, Vice-President, Operations – Business Management**

#### **Travel Expenses**

#### **Q4 — 2018–19 / January 1 to March 31, 2019**

**For:** Ross Welsman, Vice-President, Operations – Business Management  
**Destination(s):** Gagetown, NB  
**Purpose:** Site Visit – Corporate Presentation  
**Date(s):** 2019-01-30 to 2019-01-31  
**Transportation:** \$647.51  
**Accommodation:** \$102.47  
**Meals/Incidentals:** \$124.30  
**Other:** \$0.00  
**TOTAL:** \$874.28

**For:** Ross Welsman, Vice-President, Operations – Business Management  
**Destination(s):** Calgary and Suffield, AB  
**Purpose:** Site Visits (2) – Corporate Presentations  
**Date(s):** 2019-02-19 to 2019-02-22  
**Transportation:** \$1,361.07  
**Accommodation:** \$502.96  
**Meals/Incidentals:** \$209.30  
**Other:** \$0.00  
**TOTAL:** \$2,073.33

**For:** Ross Welsman, Vice-President, Operations – Business Management  
**Destination(s):** Petawawa and North Bay, ON  
**Purpose:** Site Visits (2) – Corporate Presentations  
**Date(s):** 2019-03-25 to 2019-03-27  
**Transportation:** \$214.43  
**Accommodation:** \$163.35  
**Meals/Incidentals:** \$124.30  
**Other:** \$0.00  
**TOTAL:** \$502.08



## **Juliet Woodfield, Vice-President, Finance & Human Resources, and Chief Financial Officer**

### **Travel Expenses**

<b>For:</b>	Juliet Woodfield, Vice-President, Finance & Human Resources, and CFO
<b>Destination(s):</b>	Kingston, ON
<b>Purpose:</b>	Ontario Region Leadership Development Forum
<b>Date(s):</b>	2019-03-04 to 2019-03-05
<b>Transportation:</b>	\$192.77
<b>Accommodation:</b>	\$145.72
<b>Meals/Incidentals:</b>	\$84.60
<b>Other:</b>	\$0.00
<b>TOTAL:</b>	\$423.09

## **Hospitality**

### Legend

E: DCC employees

O: External advisors and representatives of other organizations

### ***Board of Directors***

#### **Moreen Miller, Board Chair**

##### **Hospitality Expenses**

**Q4 — 2018–19 / January 1 to March 31, 2019**

No hospitality expenses to report for this period.

#### **Steve Anderson, Board Member**

##### **Hospitality Expenses**

**Q4 — 2018–19 / January 1 to March 31, 2019**

No hospitality expenses to report for this period.

#### **Stephen Burbridge, Board Member**

##### **Hospitality Expenses**

**Q4 — 2018–19 / January 1 to March 31, 2019**

No hospitality expenses to report for this period.

#### **Cynthia Ene, Board Member**

##### **Hospitality Expenses**

**Q4 — 2018–19 / January 1 to March 31, 2019**

No hospitality expenses to report for this period.

#### **Claude Lloyd, Board Member**

##### **Hospitality Expenses**

**Q4 — 2018–19 / January 1 to March 31, 2019**

No hospitality expenses to report for this period.



## **Angus Watt, Board Member**

### **Hospitality Expenses**

**Q4 — 2018–19 / January 1 to March 31, 2019**

No hospitality expenses to report for this period.

## ***President and Chief Executive Officer***

Legend

E: DCC employees

O: External advisors and representatives of other organizations

## **James Paul, President and Chief Executive Officer**

### **Hospitality Expenses**

**Q4 — 2018–19 / January 1 to March 31, 2019**

**For:** James Paul, President and CEO

**Date(s):** 2019-01-30

**Purpose:** NCR Top Employer Awards (3 People: 3E)

**Vendor (Location):** Equator Coffee Nation Inc. (Ottawa)

**Amount:** \$12.20

## ***Executive Management Group***

Legend

E: DCC employees

O: External advisors and representatives of other organizations

## **Karl McQuillan, Vice-President, Operations — Service Delivery**

### **Hospitality Expenses**

**Q4 — 2018–19 / January 1 to March 31, 2019**

No hospitality expenses to report for this period.

## **Melinda Nycholat, Vice-President, Operations — Procurement**

### **Hospitality Expenses**

**Q4 — 2018–19 / January 1 to March 31, 2019**

No hospitality expenses to report for this period.

## **Ross Welsman, Vice-President, Operations — Business Management**

### **Hospitality Expenses**

**Q4 — 2018–19 / January 1 to March 31, 2019**

No hospitality expenses to report for this period.

## **Juliet Woodfield, Vice-President, Finance & Human Resources, and Chief Financial Officer**

### **Hospitality Expenses**

**Q4 — 2018–19 / January 1 to March 31, 2019**

No hospitality expenses to report for this period.



## Hospitality - Corporate Events/DCC Meetings

Legend

E: DCC employees

O: External advisors and representatives of other organizations

### Q4 — 2018–19 / January 1 to March 31, 2019

No hospitality expenses to report for this period.

## Hospitality - Board Meetings

Legend

E: DCC employees

O: External advisors and representatives of other organizations

### Q4 — 2018–19 / January 1 to March 31, 2019

**For:** Board of Directors

**Date(s):** 2019-03-04 to 2019-03-08

**Purpose:** Board member Orientation, Board of Directors and Committee Meetings (8) (10 People: 10E)

**Vendor (Location):** Country Grocer; Nautical Nellies; Brickyard Pizza; Toque Catering Inc. – catering; Il Terrazzo; CFB Esquimalt Food Services; Canoe (Victoria); Spitfire Grill (North Saanich)

**Amount:** \$3,223.37