



**Defence Construction Canada**  
**Construction de Défense Canada**

**Q2 2018-19**

**Travel and Hospitality Expenses**

September 30, 2018



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- Note: 1. “Other” includes conference registration and other expenses.  
2. Amounts listed are unaudited.  
3. Report by date of event.



## Travel Expenses

### *Board of Directors*

#### **Moreen Miller, Board Chair**

Travel Expenses

##### **Q2 - 2018-2019 / July 1 to September 30, 2018**

**For:** Moreen Miller, Board Chair  
**Destination(s):** Ottawa, ON  
**Purpose:** Board Orientation  
**Date(s):** 2018-08-27 to 2018-08-29  
**Transportation:** \$514.46  
**Accommodation:** \$467.72  
**Meals/Incidentals:** \$80.63  
**Other:** \$0.00  
**TOTAL:** \$1,062.81

**For:** Moreen Miller, Board Chair  
**Destination(s):** Ottawa, ON  
**Purpose:** Board & Committee meetings and Board Strategic Planning Session  
**Date(s):** 2018-09-05 to 2018-09-07  
**Transportation:** \$557.38  
**Accommodation:** \$100.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$657.38

**For:** Moreen Miller, Board Chair  
**Destination(s):** Ottawa, ON  
**Purpose:** DCC Management Strategic Planning Session  
**Date(s):** 2018-09-25 to 2018-09-26  
**Transportation:** \$530.70  
**Accommodation:** \$50.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$580.70



## Stephen Burbridge, Board Member

### Travel Expenses

#### Q2 - 2018-2019 / July 1 to September 30, 2018

**For:** Stephen Burbridge, Board member  
**Destination(s):** Ottawa, ON  
**Purpose:** Board Orientation  
**Date(s):** 2018-08-27 to 2018-08-29  
**Transportation:** \$1,128.81  
**Accommodation:** \$467.72  
**Meals/Incidentals:** \$51.86  
**Other:** \$0.00  
**TOTAL:** \$1,648.39

**For:** Stephen Burbridge, Board member  
**Destination(s):** Ottawa, ON  
**Purpose:** Board & Committee meetings and Board Strategic Planning Session  
**Date(s):** 2018-09-05 to 2018-09-07  
**Transportation:** \$1,054.49  
**Accommodation:** \$467.72  
**Meals/Incidentals:** \$157.93  
**Other:** \$0.00  
**TOTAL:** \$1,680.14

## Cynthia Ene, Board Member

### Travel Expenses

#### Q2 - 2018-2019 / July 1 to September 30, 2018

**For:** Cynthia Ene, Board member  
**Destination(s):** Ottawa, ON  
**Purpose:** Board Orientation  
**Date(s):** 2018-08-27 to 2018-08-29  
**Transportation:** \$437.59  
**Accommodation:** \$467.72  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$905.31



## Claude Lloyd, Board Member

### Travel Expenses

#### Q2 - 2018-2019 / July 1 to September 30, 2018

**For:** Claude Lloyd, Board member  
**Destination(s):** Ottawa, ON  
**Purpose:** Board Orientation  
**Date(s):** 2018-08-27 to 2018-08-29  
**Transportation:** \$164.02  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$164.02

**For:** Claude Lloyd, Board member  
**Destination(s):** Ottawa, ON  
**Purpose:** Board & Committee meetings and Board Strategic Planning Session  
**Date(s):** 2018-09-06 to 2018-09-07  
**Transportation:** \$160.02  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$160.02

## Angus Watt, Board Member

### Travel Expenses

#### Q2 - 2018-2019 / July 1 to September 30, 2018

**For:** Angus Watt, Board member  
**Destination(s):** Ottawa, ON  
**Purpose:** Board Orientation  
**Date(s):** 2018-08-27 to 2018-08-29  
**Transportation:** \$79.68  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$79.68



**For:** Angus Watt, Board member  
**Destination(s):** Ottawa, ON  
**Purpose:** Board & Committee meetings and Board Strategic Planning Session  
**Date(s):** 2018-09-06 to 2018-09-07  
**Transportation:** \$119.52  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$0.00  
**Other:** \$0.00  
**TOTAL:** \$119.52

### ***President and Chief Executive Officer***

#### **James Paul, President and Chief Executive Officer**

##### **Travel Expenses**

##### **Q2 - 2018-2019 / July 1 to September 30, 2018**

**For:** James Paul, President and CEO  
**Destination(s):** Borden, ON  
**Purpose:** Site Visit – Corporate Presentation and SSC meeting  
**Date(s):** 2018-09-16 to 2018-09-17  
**Transportation:** \$875.11  
**Accommodation:** \$116.39  
**Meals/Incidentals:** \$169.55  
**Other:** \$0.00  
**TOTAL:** \$1,161.05

**For:** James Paul, President and CEO  
**Destination(s):** Petawawa, ON  
**Purpose:** Site Visit – Corporate Presentation and DND meeting  
**Date(s):** 2018-09-23 to 2018-09-24  
**Transportation:** \$215.76  
**Accommodation:** \$197.75  
**Meals/Incidentals:** \$150.35  
**Other:** \$0.00  
**TOTAL:** \$563.86



## ***Executive Management Group***

### **Karl McQuillan, Vice-President, Operations – Service Delivery**

#### **Travel Expenses**

##### **Q2 - 2018-2019 / July 1 to September 30, 2018**

**For:** Karl McQuillan, Vice-President - Operations  
**Destination(s):** Kingston, ON  
**Purpose:** National PPM Service Line meeting  
**Date(s):** 2018-08-27 to 2018-08-28  
**Transportation:** \$82.31  
**Accommodation:** \$0.00  
**Meals/Incidentals:** \$115.75  
**Other:** \$0.00  
**TOTAL:** \$198.06

**For:** Karl McQuillan, Vice-President - Operations  
**Destination(s):** Quebec, QC  
**Purpose:** Quebec Regional Forum  
**Date(s):** 2018-09-10 to 2018-09-12  
**Transportation:** \$393.41  
**Accommodation:** \$392.70  
**Meals/Incidentals:** \$121.65  
**Other:** \$0.00  
**TOTAL:** \$907.76

### **Melinda Nycholat, Vice-President, Operations – Procurement**

#### **Travel Expenses**

##### **Q2 - 2018-2019 / July 1 to September 30, 2018**

**For:** Melinda Nycholat, Vice-President - Operations  
**Destination(s):** Esquimalt, BC  
**Purpose:** Project Review Committee meetings (3)  
**Date(s):** 2018-07-31 to 2018-08-03  
**Transportation:** \$1,393.59  
**Accommodation:** \$734.58  
**Meals/Incidentals:** \$416.40  
**Other:** \$0.00  
**TOTAL:** \$2,544.57





**For:** Melinda Nycholat, Vice-President - Operations  
**Destination(s):** Whitehorse, YK  
**Purpose:** Canadian Public Procurement Council Forum  
**Date(s):** 2018-09-17 to 2018-09-19  
**Transportation:** \$1,496.73  
**Accommodation:** \$532.35  
**Meals/Incidentals:** \$265.70  
**Other:** \$0.00  
**TOTAL:** \$2,294.78

### **Ross Welsman, Vice-President, Operations – Business Management**

#### **Travel Expenses**

**Q2 - 2018-2019 / July 1 to September 30, 2018**

No travel expenses to report for this period.

### **Juliet Woodfield, Vice-President – Finance & Human Resources, and Chief Financial Officer**

#### **Travel Expenses**

**Q2 - 2018-2019 / July 1 to September 30, 2018**

**For:** Juliet Woodfield, Vice-President – Finance & HR and CFO  
**Destination(s):** Kingston and Trenton, ON  
**Purpose:** Site Visits (2) – Corporate Presentations and Women’s Information Network meeting  
**Date(s):** 2018-09-10 to 2018-09-11  
**Transportation:** \$271.44  
**Accommodation:** \$197.75  
**Meals/Incidentals:** \$169.30  
**Other:** \$0.00  
**TOTAL:** \$638.49

## **Hospitality**

Legend

E: DCC employees

O: External advisors and representatives of other organizations

### ***Board of Directors***

#### **Moreen Miller, Board Chair**

##### **Hospitality Expenses**

**Q2 - 2018-2019 / July 1 to September 30, 2018**

No hospitality expenses to report for this period.



### **Stephen Burbridge, Board Member**

#### **Hospitality Expenses**

**Q2 - 2018-2019 / July 1 to September 30, 2018**

No hospitality expenses to report for this period.

### **Cynthia Ene, Board Member**

#### **Hospitality Expenses**

**Q2 - 2018-2019 / July 1 to September 30, 2018**

No hospitality expenses to report for this period.

### **Claude Lloyd, Board Member**

#### **Hospitality Expenses**

**Q2 - 2018-2019 / July 1 to September 30, 2018**

No hospitality expenses to report for this period.

### **Angus Watt, Board Member**

#### **Hospitality Expenses**

**Q2 - 2018-2019 / July 1 to September 30, 2018**

No hospitality expenses to report for this period.

### ***President and Chief Executive Officer***

#### Legend

E: DCC employees

O: External advisors and representatives of other organizations

### **James Paul, President and Chief Executive Officer**

#### **Hospitality Expenses**

**Q2 - 2018-2019 / July 1 to September 30, 2018**

No hospitality expenses to report for this period.

### ***Executive Management Group***

#### Legend

E: DCC employees

O: External advisors and representatives of other organizations

### **Karl McQuillan, Vice-President, Operations – Service Delivery**

#### **Hospitality Expenses**

**Q2 - 2018-2019 / July 1 to September 30, 2018**

No hospitality expenses to report for this period.

### **Melinda Nycholat, Vice- President, Operations – Procurement**

#### **Hospitality Expenses**

**Q2 - 2018-2019 / July 1 to September 30, 2018**

No hospitality expenses to report for this period.



## Ross Welsman, Vice-President, Operations – Business Management

### Hospitality Expenses

Q2 - 2018-2019 / July 1 to September 30, 2018

No hospitality expenses to report for this period.

## Juliet Woodfield, Vice-President – Finance & Human Resources and Chief Financial Officer

### Hospitality Expenses

Q2 - 2018-2019 / July 1 to September 30, 2018

No hospitality expenses to report for this period.

## Hospitality - Corporate Events/DCC Meetings

### Legend

E: DCC employees

O: External advisors and representatives of other organizations

Q2 - 2018-2019 / July 1 to September 30, 2018

**For:** Corporate Events

**Date(s):** 2018-09-26 to 2018-09-28

**Purpose:** DCC Management Strategic Planning Session (21 people: 21E)

**Vendor (Location):** Harry's Deli - catering; Café Deluxe - catering; Grounded Kitchen & Coffeehouse; and Let's Roam (Ottawa)

**Amount:** \$3,220.63

## Hospitality - Board Meetings

### Legend

E: DCC employees

O: External advisors and representatives of other organizations

Q2 - 2018-2019 / July 1 to September 30, 2018

**For:** Board of Directors

**Date(s):** 2018-08-28 to 2018-08-29

**Purpose:** Board Orientation (5) (12 People: 12E)

**Vendor (Location):** Cafe Deluxe – catering; Harry's Deli – catering; Giovanni's Restaurant (Ottawa)

**Amount:** \$1,651.16

**For:** Board of Directors

**Date(s):** 2018-09-06 to 2018-09-07

**Purpose:** Board & Committee meetings and Board Strategic Planning Session (5) (11 People: 11E)

**Vendor (Location):** Green Rebel – catering; Mamma Teresa Ristorante (Ottawa)

**Amount:** \$1,486.22